

# PuzzleHR Solves the Leave of Absence Puzzle

Navigating employee leave of absence (LOA) can be like finding your way through a maze. Let PuzzleHR help!

The PuzzleHR LOA service minimizes employer involvement and ensures a smooth process. We streamline communication, guide employees, ensure compliance, and even handle return-to-work accommodations. Our solution is powered by cutting-edge project management tools and backed by HR experts, giving you peace of mind.



Manage Leave of Absence without the hassle - PuzzleHR can guide you through the LOA maze!

## Your dedicated PuzzleHR LOA Case Manager will:

- ✓ Assess current LOA process
- ✓ Oversee entire LOA process
- ✓ Coordinate with payroll/benefits contacts
- ✓ Standardize LOA process
- ✓ Incorporate LOA process to Puzzle systems
- ✓ Facilitate LOA process
- ✓ Manage ongoing leaves
- ✓ Ensure compliance
- ✓ Provide consistent Service Level Agreements
- ✓ Collect employee LOA documentation
- ✓ Offer real-time visibility
- ✓ Hold monthly update meetings
- ✓ Manage LOA-related employee communications
- ✓ Provide guidance on federal/state legislation
- ✓ Provide guidance on complex scenarios
- ✓ Assist employee and company of employee STD/state benefit claim forms
- ✓ Calculate employee gap pay/supplemental pay amounts for client review and approval

**Get In Touch With Us**

[puzzlehr.com](https://puzzlehr.com)