





## Scaling Document Migration for Enterprise Growth

**The Puzzle:** Our client, one of the largest, family-run horticultural growers in the US with over 50,000 employees, faced the challenge of transferring 380,000 documents during their HCM system transition. With each document taking about a minute and a half to download, save, and transfer, the client was looking at nearly 400 days' worth of work to transfer each document individually.

**The Solution:** PuzzleHR leveraged our proprietary automation tool, configured to the client's specific systems and data structures, to execute a secure, large-scale document migration. Our team ensured all documents met compliance and retention standards before initiating the automated process. This tailored deployment eliminated the need for manual intervention, significantly reducing time and resource demands while maintaining full data security throughout the transfer to the client's new HCM system.



## **Comprehensive Document Transfer Support**

**The Puzzle:** Our client, a restaurant with multiple locations in different states, approached Puzzle for assistance with dual maintenance, data validation, and payroll testing. During their system conversion, document transfer for over 14,000 documents emerged as a critical need.

**The Solution:** To address the document migration needs during a complex system conversion, PuzzleHR deployed our configurable document automation solution. After aligning with all retention policies and document structures, we customized the tool to seamlessly process and link each document to the appropriate employee record within the new HCM system. The result was a streamlined, end-to-end transfer executed efficiently and securely without the disruption or delays of third-party coordination.







## **Agile Excellence for Smaller Organizations**

**The Puzzle:** Our client, a small skincare brand, needed to migrate 1,300 documents for their over 160 employees. At around 90 seconds per document, performing this transfer manually would have required over 32 days' worth of work, rendering the client unable to meet their required timeline and quick turnaround requirements.

**The Solution:** Despite the project's smaller scale and tight timeline, PuzzleHR utilized our adaptable automation platform to expedite the document migration. Configured specifically to match the client's systems and compliance requirements, our tool handled the full process, ensuring proper retention, secure storage, and accurate placement of each file within the deadline. This allowed the client to remain focused on operations while achieving rapid, error-free results.



## **Document Transfer: Above and Beyond Expectations**

**The Puzzle:** Our client, a robotics and automation company, approached PuzzleHR for assistance in transferring 12,000 documents for over 600 employees. If performed manually, this would have taken the client 300 hours, or nearly 2 weeks' worth of work.

**The Solution:** PuzzleHR deployed a tailored version of our automation solution to manage the document migration efficiently. When post-transfer restructuring needs arose, our team quickly adapted the tool to reorganize and reclassify documents within employee profiles, enhancing accessibility and system usability. This flexible approach ensured not only a compliant and secure transfer but also optimized end-user experience within the new environment.